



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF SOCIAL WORK EXAMINERS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

PUBLIC MEETING MINUTES:	<b>BOARD OF SOCIAL WORK EXAMINERS</b>
MEETING DATE AND TIME:	<b>Monday, July 15, 2019 at 9:00 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES FOR APPROVAL:	

**MEMBERS PRESENT**

Dr. Fran Franklin, PhD, LCSW, Professional Member, **President**  
Precious Benson, Public Member, **Vice-President**  
John Mucha, LCSW, Professional Member  
Kyla Gleockler, Public Member  
Linda Brittingham, LCSW, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, DAG  
Alison Warren, Administrative Specialist III

**MEMBERS ABSENT**

Daphne Warner, LCSW, Professional Member  
Dajoun Sewell, Public Member, **Secretary**

**OTHERS PRESENT**

Jessica Nolden  
Lauren Brooking  
Cha Tanya Lankford

**CALL TO ORDER**

Dr. Franklin called the meeting to order at 9:00 a.m.

**REVIEW AND APPROVAL OF MINUTES**

The Board reviewed the minutes from the June 17, 2019 Board meeting. Ms. Brittingham moved, seconded by Ms. Gleockler, to approve the May minutes with revisions. By unanimous vote, the motion carried.

## **UNFINISHED BUSINESS**

### **Review and Consider Revised Consent Agreement for Cheryl Metzbower**

The Board reviewed the consent agreement for Ms. Metzbower. Ms. Brittingham made a motion, seconded by Ms. Gleockler to approve the revised consent agreement. By unanimous vote, the motion carried

## **NEW BUSINESS**

### **Review of LCSW Application(s)**

1. Sharon White – the Board reviewed the LCSW application for Ms. White. Mr. Mucha made a motion, seconded by Ms. Benson to propose to deny the application by Ms. White. Ms. White has taken and passed the ASWB exam and therefore does not meet the requirements for reciprocity. By unanimous vote, the motion carried.

### **Review of Grandfather Provision Application(s):**

The Board reviewed several applications (that were not complete) for examples of applications currently being submitted to discuss the grandfather application review process for upcoming meetings. Due to the large volume of applications they will not be individually scanned to the agenda. At the meeting the applications will be divided among the Board members and presented with a recommendation of approval, table or propose to deny.

The Board discussed the question “do all duties on the verification list need to be signed off on”. The Board determined not all duties need to be checked off, since typical social work jobs will not incorporate all items on the list. The Board reviewed and discussed what percentage of items need to be checked off for BSW and MSW applicants. Master of Social Work applicants will need to have 23 or 75% of the items checked. Bachelor of Social Work applicants will need 12 or 75% of the listed items checked. The percentage will be same for an applicant applying with a degree and experience or experience only. Dr. Franklin made a motion, seconded by Ms. Gleockler that MSW and BSW grandfather applicants need to have 75% of the items checked off the list of duties. By unanimous vote, the motion carried.

Currently there is no August meeting scheduled. The Board discussed if they should meet in August due to the volume of applications starting to come in. The Board decided they would not meet in August as currently scheduled understanding that the September meeting will have a large volume of applications to review.

Dr. Franklin made a motion, seconded by Ms. Benson to delegate approval of Licensed Bachelor of Social Work and Licensed Master of Social Applications that are not requesting the grandfather provision to the Division of Professional Regulation staff, consistent with the approval process for Licensed Clinical Social Work applications. By unanimous vote, the motion carried.

The Board discussed adding an additional question to the grandfather provision application requesting details of their job experience.

Dr. Franklin made a motion, seconded by Ms. Benson to add an experience question (#11 from the LCSW application) to the grandfather provision application. By unanimous vote, the motion carried.

The Board discussed when more information should go out to the public making them aware of when all social workers need to be licensed. Since social workers have five years to become licensed, the Board felt it would be more effective to wait until closer to 2024 to start sending out additional information. The Board also discussed the ways the information should be disseminated to make sure the details are getting out to everyone, including those that may not have access to a computer.

#### Ratification of Application(s) to Sit for ASWB Clinical Exam

Mr. Mucha made a motion, seconded by Ms. Benson to ratify the application(s) below to sit for the ASWB clinical exam. By unanimous vote, the motion carried.

1. Terry-Jan Ashton
2. Karen McCall
3. Cynthia Zollman
4. Taylor Quick-Smith
5. Tia Jones Medine

#### Ratification of Application(s) for ASWB Licensure by Reciprocity

Mr. Mucha made a motion, seconded by Ms. Benson to ratify the application(s) for licensure by reciprocity. By unanimous vote, the motion carried.

1. Erin Saporito
2. Carey Warren
3. Carolann Bertolotti
4. Robert Mancuso

#### Status of Complaints

None

#### **CORRESPONDENCE**

Department of Veterans Affairs Survey – the Board reviewed the survey and felt like the questions should be answered by ASWB.

Tammy Brown – had a question about how to answer two items listed on the verification work experience form from the grandfather application. The Board recommended that she use her best judgment. If the applicant does not perform a duty, she can answer no.

#### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Eileen Kelly updated the Board that a bill was drafted that corrected dates in the Social Work bill. The bill passed on the last date of the session on June 30, 2019. The dates in the law now correspond with the dates in the regulations. Social workers will need to be licensed by 2024 and the grandfather provision ends 2021.

Ms. Kelly also gave the Board an update on the Psychology Interjurisdictional Compact that was recently signed. This compact will allow licensed Psychologists to perform telemedicine across state lines with those states that are part of the compact.

The Board discussed if this is something that social work should consider. Dr. Franklin stated that ASWB is currently in the early discussion stage with the state of Delaware and surrounding states.

Dr. Franklin recommended further discussion at the next meeting for Social Work compact options and ideas.

**PUBLIC COMMENT**

There was no public comment.

**NEXT MEETING DATE**

The next meeting is September 16, 2019 at 9:00 a.m. in Conference Room A, of the Cannon Building, 861 Silver Lake Boulevard, Suite 203, Dover, Delaware.

**ADJOURNMENT**

Ms. Benson made a motion, seconded by Ms. Brittingham, to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 10:27 a.m.

Respectfully submitted,

*Alison Warren*

Alison Warren  
Administrative Specialist III  
Delaware Board of Social Work Examiners

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*